

Clerk: Telephone: E-mail address: Date:

Kate Spencer 01803 207014 <u>kate.spencer@torbay.gov.uk</u> Tuesday, 22 January 2013 Overview and Scrutiny Town Hall Castle Circus Torquay TQ1 3DR

Dear Member

OVERVIEW AND SCRUTINY BOARD - THURSDAY, 24 JANUARY 2013

I am now able to enclose, for consideration at the Thursday, 24 January 2013 meeting of the Overview and Scrutiny Board, the following reports that were unavailable when the agenda was printed.

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Yours sincerely

Kate Spencer Clerk

Agenda Item 6

Review of Priorities and Resources 2013/2014

REPORT TO THE MAYOR

JANUARY 2012



1. Introduction

- 1.1 The Centre for Public Scrutiny in its publication "On the Money: The scrutiny of local government finance" defines the role of scrutiny in the financial process as to hold the Mayor to account and ensure that decision-making is efficient, transparent and accountable. Its role is also to ensure that the Mayor makes decisions in the best interests of the community.
- 1.2 Consideration of the resource implications goes hand-in-hand with priority setting and there are a range of reviews, plans and strategies which will form the basis of the Council's revenue and capital budget for the coming years.
- 1.3 To this end, the Priorities and Resources Review Panel (comprising the members of the Overview and Scrutiny Board) met on a number of occasions during the Autumn and Winter of 2012/2013. Its objective was:

To review the emerging priorities of the Council for 2013/2014 and the associated resource implications.

- 1.4 The scope of the review was:
 - 1. To understand the context in which the Council must set its priorities for 2013/2014 and beyond.
 - 2. To review and challenge the emerging priorities of the Council.
 - 3. To review and challenge the proposals for delivering the Council's priorities and the implications on the Council's resources.
- 1.5 The Panel reviewed a range of draft documents including the draft Corporate Plan, the Corporate Asset Management Plan, the Summary Capital Strategy and the Medium Term Resources Plan. The Panel then went on to identify specific proposals which formed part of the Mayor's draft revenue budget for 2013/2014 which they examined in detail.
- 1.6 The full methodology is set out in Appendix 1 to this Report.

2. Revenue Budget Development

- 2.1 The revenue budget build for 2013/2014 was undertaken in a different way to previous in that in-depth service reviews were completed for all services across the Council. The Mayor and Executive Leads for Business Planning and Governance and Finance and Audit (supported by an officer group) carried out the reviews. For each service a set of data was collected which outlined:
 - What is provided?
 - Why is it provided?
 - What is the demand?
 - How much does it cost?
 - How well are we providing it? What are the benefits (outcomes) of the activity?
- 2.2 The service reviews included meetings with each Executive Head and the relevant Executive Lead(s) where further information about their services was provided and further details requested. By understanding the detail of the services provided (including how the demand for the service was driven and the statutory basis for that service), an opportunity was provided for exploratory reductions/savings to be suggested to Executive Heads for them to test and consider these suggestions in more detail.
- 2.3 The Panel heard that more detailed proposals for savings would be put forward by Executive Heads which would then be subject to Equality Impact Assessments which would identify the potential impact of the proposals on specific groups (particularly those that are hard to reach and/or vulnerable). Consultation activities would then be designed to ensure that the service users and stakeholders most likely to be affected by the proposals would be able to share their views with feedback being captured robustly.
- 2.4 Alongside the user-specific consultation activity, a more general budget conversation campaign would be run including a public event at the Riviera International Conference Centre, the Budget Simulator being available on the Council's website and online debate via Facebook and Twitter.
- 2.5 In 2013/2014, it was expected that there would be a budget shortfall of approximately £10 million which would need to be found through a series of efficiency savings, service savings and increases in income. However, the exact shortfall would not be known until the Government settlement was announced in December 2012. It was also acknowledged that the projected overspend on the current year's revenue budget would also need to be addressed although some of those overspends had already been included within the Base Budget for 2013/2014.

- 2.6 The Executive Lead for Business Planning and Governance explained that, since the start of the current Comprehensive Spending Review period, the Council had taken a phased approach to the level of budget reductions which was broadly in line with the reductions which had been passed on by the Government. He felt that this had allowed a more measured approach to be taken although some areas (in particular Business Services and Commercial Services) had already made significant budget reductions.
- 2.7 The Executive Lead went on to explain that the service review process was enabling the Council to consider doing things differently and looking at how the Council could be reconfigured. It was felt that there were still efficiency savings to be realised although it was acknowledged that a range of services would need to be reduced or reshaped.
- 2.8 He went onto explain that the process had identified some areas of duplication within the Council were there could be opportunities for spans of control to be widened. In other areas, there had been a fragmentation of services were it was possible that service effectiveness could be increased. The Executive Lead felt that there were significant opportunities for the Council to be reconfigured including the increased use of the third sector. Consideration would also be given to the generation of further income streams with certain schemes already being pursued within individual business units.
- 2.9 In terms of the two biggest areas of spend within the Council (namely Children's Services and Adult Social Care), the Executive Lead confirmed that the members and officers involved in the service review process had robustly challenged those areas and that an improvement in outcomes would be sought as well as efficiency savings.
- 2.10 The Panel questioned how clearly areas of disinvestment were articulated within the Council's strategic documents (for example, the Community Plan and Medium Term Resources Plan). The Executive Lead felt that there was sufficient strategic input to guide these decisions. In particular, the Mayor had three "balanced" pledges which were:
 - Protect vulnerable people
 - Jobs and regeneration
 - Tourism and Events
- 2.11 It was accepted by the Executive Lead that these priorities covered "quite a wide range" of services. In light of the particularly challenging budget position, it was noted that only one of these priorities covered statutory services.
- 2.12 In discussing how the Council had given consideration to alternative methods of service delivery, it was noted that over 50% of the Council's revenue

budget was already allocated to external organisation through a variety of contracts and outsourcing arrangements. It was reported that the Procurement Team had been asked to review the Council's contractual arrangements to determine whether they could renegotiated and/or have a lower level of outcomes agreed.

- 2.13 The Panel raised its concern about the capacity within Business Units to continue to deliver services as well as the risks associated with the possible increase in demand on services taking into account the cumulative impact of the forthcoming welfare reforms.
- 2.14 It was recognised that the Council needed to be clearer in its communications with the public around what it would and would not be delivering in the future. The Council would need to manage the expectations of its residents and be explicit about its areas of focus.

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3. Overarching Strategies

- 3.1 The Panel received the draft Corporate Asset Management Plan for 2013/2014 (which incorporated the Corporate Repairs and Maintenance Programme) together with its sister plan, the Summary Capital Strateggy 2013/2014.
- 3.2 The **Corporate Asset Management Plan** defines Torbay Council's Corporate Asset Management Strategy for the five year period commencing April 2012 and is reviewed annually. The Council has commissioned the Torbay Development Agency (TDA) to deliver the Plan which sets out strategies to rationalise the number of assets held by the Council, replace them where appropriate and improve the condition of those remaining.
- 3.3 In discussing the Plan, members of the Panel raised questions about the Asset Based Community Development methodology, how it could be employed to enable the wider community involvement in asset management and how the Council and the TDA could take a more imaginative delivery approach.
- **3.4** Questions were also raised about the gearing between the disposal of redundant assets and the generation of commercial income. It was explained that whilst assets were held for strategic purposes (such as tourism), the disposal of assets to reduce ongoing and/or maintenance costs with capital raised being recycled into schemes which created jobs and/or generated income was consistent with what the Council was currently doing. It was felt that this aspiration should be strengthened within the Plan together with consideration being given to a further diversification of the Council's portfolio to meet these aims.
- 3.5 The **Corporate Capital Strategy** sets out the principles to be used as guidance in the allocation of capital investment across all the Council's services and informs decisions on capital spending priorities within the Council's 4-year Capital Investment Plan.
- 3.6 The Panel noted that within Section 2.4 of the Strategy (Revenue and Reserves) there was a policy statement on the use of revenue funding for capital schemes. However, there was no policy statement on the use of reserves and it was felt that this was an omission which should be rectified.
- 3.7 In considering how emerging capital schemes are prioritised, the Panel noted that the Council had approved changes in the management of its Capital Investment Plan for 2012/2013 onwards. Members of the Panel felt that this change in process had limited members' ability to challenge proposed schemes before they were approved. The key stages in the prioritisation process were shown in Section 2.5 (Prioritisation). The steps of the process which concerned the Panel were:

- (e) Initial four year allocations of funding to schemes/services for planning purposes approved by Council as part of the annual Capital Budget.
- (f) Council delegates the approval of specific capital schemes within the approved Capital Plan in (e) above to the Chief Operating Officer in consultation with the Mayor, Executive Lead for Finance and Chief Finance Officer.
- 3.8 The Panel considered the annual Review of Reserves. A number of reserves are held by the Council as part of its approach to prudent resource management. These reserves are applied to both specific and general purposes for the benefit of the communities within Torbay.

3.9 Members raised concerns about the levels in three specific reserves:

- There were concerns about the proposed reduction in the IT Equipment Reserve from £822,000 as at 1 April 2012 to £28,000 as at 1 April 2016 given how dependent the local authority was on IT to deliver its services.
- The Council Elections Reserve was shown to be £143,000 as at 1 April 2015. It was highlighted that legislation had now been changed and the Local Authority Election would be held on the same day as the General Election the costs of which were borne by Government. It was therefore felt that the level of this Reserve could be reduced.
- The Torbay Development Agency Capital Schemes Reserve was shown to be halved from its April 2012 position. Members expressed the view that this did not reflect the position which had been stated when considering the Corporate Asset Management Plan of needing to invest in schemes which would generate jobs.
- 3.10 The **Medium Term Resource Plan** is a key financial planning document which supports the Council in ensuring that it uses its resources in the best way possible to meet the needs of the communities in Torbay and to place effectively for the use of those resources in the medium term.
- 3.11 The Panel heard that the Council was currently in discussions with Government to pay back (with no penalties) money which had been secured via the Public Works Loan Board but which was no longer needed to fund proposed capital schemes. There was concern that this was not highlighted as a strategy of the Council within the draft Plan.
- 3.12 There was reference within the draft Medium Term Resources Plan to the changes being proposed by the Government in relation to the retention of business rates collected by the Council together with the opportunity for councils to group together to form "pools" for business rate retention. Members of the Panel referred to previous discussions with the Mayor about the positive effects of the South Devon Link Road in terms of attracting new businesses to the area. Questions were raised about how potential new

income streams, such as increased business rates, should be included within the Medium Term Resources Plan.

3.13 Concerns were raised by members of the Panel that the Plan also included an assumption of a 2% Council Tax rise which had not been debated by councillors.



4. Detailed Proposals

- 4.1 The Mayor announced his revenue budget proposals in November 2012 and, at that stage, members of the Priorities and Resources Review Panel were asked to identify the issues which they would like to scrutinise in more detail. Reducing the number of topics subject to scrutiny has enabled the Overview and Scrutiny Board to form more evidence based conclusions and recommendations which will feed into the overall consultation process for the development of the 2013/2014 budget for the Council. Details of the information received by the Panel are set out in Appendix 1.
- 4.2 The following paragraphs provide an overview of the proposals¹ which were considered during the Review of Priorities and Resources 2013/2014 together with the findings of the Overview and Scrutiny Board.

Adult Social Care – Community Alarms

- 4.3 There are currently around 900 adult social care clients in receipt of a funded community alarm. It was proposed that over the course of 2013/2014, each of these clients would be re-assessed against the Fair Access to Care Services criteria to determine whether a community alarm needed to continue to be part of their care package.
- 4.4 In cases where it was found that a community alarm should not form part of a client's care package, the client would be given the choice of funding the service themselves, sourcing an alternative provider or ceasing to have an alarm at all.
- 4.5 It was expected that approximately 600 clients would no longer be eligible for a community alarm as part of their care package.
- 4.6 The cost of the community alarm would be £2.99 plus VAT per week. It was noted that those clients who were registered disabled would not pay VAT. For those not registered disabled, the total payable would be £3.59 per week.
- 4.7 The Panel took comfort from the reassurances received from representatives of Torbay and Southern Devon Health and Care NHS Trust (the Trust) about how the most vulnerable clients would be protected. Therefore, having received these assurances, it was felt that the potential risks identified within the papers presented to the Panel had been mitigated against. Hence, when the proposal was presented to the Council, the position with regard to vulnerable clients should be clarified.
- 4.8 The Panel also raised concerns about how the proposed change in staffing levels at the Trust would impact on the risks associated with the community alarm. There was also a debate about the merits of applying the change in policy retrospectively.

¹ Full details of the proposals (and all other proposals forming the Mayor's budget) will be available with the agenda for the meeting of Torbay Council to be held on 6 February 2013.

Adult Social Care – Staffing

4.9 The Trust had put forward proposals to make savings of £645,000 through reducing management costs, streamlining assessment and review processes and redesigning and rationalising back office and support functions.

4.10 Additional information was requested showing a breakdown of the different elements of this saving.

4.11 Questions could then be asked about how realistic these savings were and what the impact on service users would be.

Community Safety

- 4.12 There were a range of proposals put forward to make savings in Community Safety, including a reduction in the level of grants made towards community development, limiting the range of work undertaken in the Community Protection and Food, Health and Safety, Trading Standards and Licensing sections and reductions in the service provided by Safer Communities Torbay.
- 4.13 Five members of the community made representations in respect of the budget proposals for Community Safety.
- 4.14 There was a concern expressed by the Panel that by making reductions in the level of service provided within Community Safety there would be a increase in the Council's costs of "putting things right".
- 4.15 It was noted that the definition of a "statutory nuisance" was limited and that, in the past, the Council had dealt with issues which were not within this definition. Going forward, non-statutory nuisance complaints would only be investigated if there was a high risk to public health or if the complainant was vulnerable. However, it was noted that all complaints would be recorded and this intelligence base would continue to be monitored for patterns etc.
- 4.16 Concerns were expressed about the transfer of the Intensive Family Support Service and the Family Intervention Project to Children's Services.
- 4.17 Taking account of the views that were expressed by the members of the public who addressed the Panel, it was felt that consideration should be given to building capacity within the Voluntary Sector. Voluntary sector are willing and eager to work with the Council and its partners however there needs to be real engagement but also recognition that the sector still needs funding. Further, the sector needed to be encouraged to undertake long term planning in relation to grants and consideration should be given to how the expertise within the Torbay Development Agency could be utilised to this end.
- 4.18 Health and safety look at more thoroughly

Supporting People

- 4.19 The Supporting People service commissions services in partnership with Torbay and Southern Devon Health and Care NHS Trust and Devon and Cornwall Probation Services. It commissions housing related support for vulnerable people with a local connection who need support to remain living independently. The Panel heard about the savings which had been realised as a result of contract re-negotiation and re-procurement.
- 4.20 Representatives of two of the current Supporting People programmes made representations to the Review Panel.
- 4.21 In light of the information the Overview and Scrutiny Board had received over recent months on the possible impact of welfare reform (including changes to Council Tax Benefit and Housing Benefit and the introduction of the Universal Credit) concern was expressed about the numbers of additional people needing access to Supporting People services over the course of the coming year. It was suggested that this could be an issue which could be re-visited by the Board during the year.

Attendance Improvement Service

- 4.22 Following changes in the way the funding formula for Attendance Improvement/Education Welfare services is calculated and provided, the Council's Attendance Improvement Services will be restructured to deliver only the statutory responsibilities around enforcement and prosecution. Schools would be able to negotiate to "buy-in" non-statutory education welfare/attendance support services if they so wished.
- 4.23 It was noted that this change in service provision reflected the changing relationship between schools and the Council whereby it was the schools' responsibility to encourage school attendance directly with children and parents.

Home to School Transport

- 4.24 It was proposed that, with effect from 1 September 2013, the Council would no longer provide discretionary transport assistance for pupils and students travelling to school and college. There would be no change in any of the statutory elements of school transport including for those pupils and students with Special Educational Needs.
- 4.25 Representations were received from South Devon College and Stagecoach Devon about the proposals to no longer provide discretionary transport assistance.

4.26 How has the recent Experian report about the "edge of poverty" been taken into account (i.e. those not receiving free school meals

but who may be pushed into poverty as a result of finding additional money for transport)?

- 4.27 What will be the impact on the current attendees of South Devon College – breakdown by ward?
- 4.28 Section 106 funding/grants for College/Stagecoach what's the history? What's the current position?
- 4.29 Bursaries not clear to the Board what the eligibility criteria for the bursaries are – not available to all students – not just provided to cover transport costs but also books, equipment etc
- 4.30 Concerns about the proposals not being phased in impact on pupils/students in the middle of their courses

Children's Services: Business Support and Commissioning

4.31 The Panel received details of a restructure within the Business Support team of Children's Services which was currently being finalised. It was noted that, as the service had been running with a number of vacant posts, there would be no visible impact on front-line services and that the restructure would also show an increased capacity in some areas with business support for safeguarding teams remaining a priority.

Housing Options

- 4.32 ADD IN PROPOSALS
- 4.33 Whilst members heard that the proposed level of staffing within the Housing Option team was sufficient to meet the current level of demand and any short term peaks in demand, there was concern about the possible future increase in demand for the service as a result of soon-to-be implemented welfare reforms (including changes to Housing Benefit).

4.34 Consideration of how "delinquent loans" can be dealt with – can the bad debt be met through the General Fund?

Voluntary Sector: Citizens' Advice Bureau

- 4.35 ADD IN PROPOSALS
- 4.36 The Overview and Scrutiny Board believe that the proposed cut to the grant to the Citizens' Advice Bureau is unnecessary and the funds should be found from elsewhere.
- 4.37 Further, it was felt that approaches should be made to the banks, credit card companies and utilities for grants to be made to the Citizens' Advice Bureau given the numbers of queries dealt with by the Bureau relating to their services.

Beach Services

- 4.38 ADD IN PROPOSALS
- 4.39 Members expressed concern that the budget reductions in relation to Beach Services had been put forward without consideration of how the service will be changed. Whilst it was noted that there were three options to meet the budget target, the impact of each of those options was not available for scrutiny. The options appraisal should be available prior to a final decision on the budget being made.
- 4.40 Further, consideration needs to be given to the capital investment needed to optimise future income generation opportunities in relation to Beach Services.

Information Services

- 4.41 ADD IN PROPOSALS
- 4.42 Further to its consideration of the Review of Reserves, the Panel expressed concern about the reduction in funding of the IT replacement/renewals fund and the future impact on frontline service delivery if IT equipment could not be replaced.
- 4.43 In addition, it was felt that further exploration should be undertaken in respect of customer service being undertaken on behalf of TOR2 and the opportunities for increasing income from the service.

Business Services

- 4.44 ADD IN PROPOSALS
- 4.45 No specific comments/recommendations

Commercial Services

- 4.46 ADD IN PROPOSALS
- 4.47 No specific comments/recommendations

5. Conclusions

- 5.1 Alongside the specific comments and recommendations contained within this report, there have been three emerging and interlinked themes to which the Overview and Scrutiny Board would like to draw attention:
 - the need for a three year "business plan" for the authority;
 - the need for a co-ordination of efforts between the Council, its partners and the wider community (including the voluntary sector); and
 - the impact on Council services and those of partners and the voluntary sector of the forthcoming welfare reforms.
- 5.2 From its consideration of all of the plans, strategies and proposals before it, the Overview and Scrutiny Board are fully aware of the pressures facing the Council over the next three years and beyond. From the changes in the demographic make-up of the population of Torbay to the ever reducing financial resources available to it, it is clear that the Council will have to continue to make difficult decisions in order to protect the most vulnerable in society.
- 5.3 To that end, the Board believe that a "Three Year Plan" would provide structure to the business planning and decision making processes of the Council to ensure that the Mayor's priorities are translated into appropriate actions.
- 5.4 Throughout the Priorities and Resources Review and throughout the Board's work in the past year, there have been many references to the need to engage effectively with the community and voluntary sector. Many different business units have identified this sector as one of the ways of mitigating the risks associated with budget proposals.
- 5.5 The Board believe that one of the vital elements of the Three Year Plan is how the Council will strategically engage with the community and voluntary sector. Whilst there are examples of good practice, evidence considered by the Board appears to show that this engagement has been piecemeal in the past. From what the Board has heard from the community representatives who have attended its meetings is that the sector want to work with the Council and its partners and, therefore, all attempts should be made to get them on board.
- 5.6 Over the past six months, the Overview and Scrutiny Board have been briefed on a number of changes to welfare including the implementation of the Council Tax Support Scheme, the changes to Housing Benefit, the introduction of the Universal Credit and the implementation of the Local Tenancy Scheme. The Board has raised on a number of occasions its concern about how these changes will impact on the community of Torbay and how

the community can be best supported as these changes are made. The Board had also previously noted that the Guardian newspaper had published, on 19 June 2012, an article based on research it had commissioned from Experian which placed Torbay at the top of the list of local authorities whose residents where most at risk of slipping into poverty.

5.7 The Board are concerned about the impact that a number of the proposals to which it has given consideration could have on individuals and families who are facing changes in their income. The inter-relationship of the different proposals needs to be considered further and in particular the impact of children already in poverty and those at risk of falling into poverty.

6. Recommendations

- 6.1 That in relation to the Corporate Asset Management Plan:
 - Consideration should be given to how the wider community can be encouraged to play a role in asset management with a more imaginative delivery approach taken (possibly reflecting the Asset Based Community Development methodology)
 - The aspiration of undertaking capital schemes which create jobs and/or generate income should be strengthened and consideration given to the further diversification of the Council's portfolio to meet these aims
- 6.2 That in relation to the Corporate Capital Strategy:
 - The policy statement in Section 2.4 (Revenue and Reserves) should be amended to include a statement on the Council's use of reserves to fund capital schemes.
 - Point (f) in Section 2.5 (Prioritisation) should be amended to read:

Proposed specific capital schemes within the approved Capital Plan in (e) above should be submitted to the Chief Operating Officer for consideration in consultation with the Mayor, Executive Lead for Finance and Chief Finance Officer. If the proposed scheme is supported, it will be considered by the Council with a recommendation of approval.

- 6.3 That robust business cases should be prepared to evidence the levels of the Council Elections Reserve, the IT Equipment Reserve and the Torbay Development Agency Capital Schemes Reserve.
- 6.4 That the Overview and Scrutiny Board supports the Mayor and officers in their efforts to convince the Government to enable the Council to repay borrowing with no penalty to relieve the Council of unnecessary burdens.
- 6.5 DO YOU WANT TO MAKE ANY OTHER SPECIFIC RECOMMENDATIONS?

7. Appendix 1: Methodology

7.1 TO BE COMPLETED

Agenda Item 6 Appendix 1

Torbay Council Priorities & Resources Review Panel

Briefing Note: Adult Social Care

Background

The Council's Priorities and Resource Panel met on 11 January 2013. A number of questions arose in the course of presentations, from officers of the Care Trust, in regard to Community Alarms and proposed reductions in social care staffing. Additionally Members raised a range of more general questions in regard to the proposed budget for adult social care in 2013/14.

At the time of the meeting the officers present did not have all the information necessary to answer some of the Members questions. Answers to these questions are set out in this briefing note, as is contextual information to provide Members with a fuller picture of the background to the adult social care budget proposals and the work undertaken, on behalf of the Council, by the Trust.

Contextual Information

The Trust co-ordinates the assessment and delivery of a range of social care services to adults across Torbay on behalf of the Council. These services are commissioned to discharge the Council's statutory responsibilities to ensure that people who are in need of social care services receive an assessment of their care needs and then, where appropriate, such services as are necessary to meet their assessed care needs.

In undertaking an assessment of care needs Trust staff apply eligibility criteria which are set nationally and known as 'Fair Access to Care Services' criteria (usually referred to as FACS). The eligibility criteria, which are designed to identify risks which threaten a person's ability to manage in the community, are set out under four bands:

- Critical
- Substantial
- Moderate
- Low

It has previously been agreed, between the Trust and the Council, that in Torbay services funded through the Council would only be provided to meet needs which are assess as being 'Critical' or 'Substantial'. Nationally 67% of Local Authorities have adopted this position, and 2% of Authorities meet only those needs assessed as being 'Critical'.

A key factor in the demand for adult social care services is that the population is both rising and becoming proportionately older. This is important because the rise in the population means that there are more people needing care services at the same time the increasing age of the population means that the needs people have are becoming more severe and more complex. These two factors are resulting in sustained upward pressure in demand for the adult social care services funded through the Council. These pressures arise from:

- Demographic growth and the increasing proportion of older people in the population.
- People with significant care needs moving into Torbay (this is known as 'Ordinary Residence').
- **C** Transition of people from services for children into adults services.
- Cost pressures for providers (an example of this is the current review of care homes fees).

Specific Issues Raised by Members

1. Adult Social Care Staffing (£645,000 reduction):

Question:

Please provide:

- A breakdown of how this figure will be achieved.
- What changes will be made to achieve this saving?

Response:

The figure of $\pm 645,000$ is the aggregate total for the three cost improvement work streams illustrated in the table below:

Project	Description/Summary	Projected Saving
Social Care Workforce	To review current business processes, staff allocations per team, job roles and skills mix to ensure that the necessary level of staff time is made available in the most efficient way. Seven posts (equating to £260,000) are currently vacant and will held pending the outcome of this review.	£387,000
Reduction in management costs	The Zone Team structure will be revised to match the geographic boundaries established for primary care in Torbay by the new Clinical Commissioning Group. This will enable the Trust to reduce zone structures from 4 to 2. These management posts are only part funded from social care funding allocations so only a proportion of the benefits will accrue to the adult social care budgets.	£70,000
Reduction in back office costs	Proposals to deliver a recurrent reduction in the back office costs associated with the delivery of adult social care functions are being developed. These are being subjected to careful evaluation to ensure that these necessary savings can be made whilst minimising the impact on the planning, delivery and monitoring of adult social care services.	£188,000
		£645.000

£645,000

2. Adult Social Care – Overall saving £2.16 million:

Question:

Against the projected overspend within 2012/13, how confident is the Director of Adult Social Services that these savings can be delivered?

Response:

The Trust is confident that the savings set out the Trust's Cost Improvement Plans are deliverable. However there are a number of risks to the Council and the Trust in delivery of the commissioning agreement set out in the Annual Strategic Agreement for 2013/14, these include:

• **Ordinary residence:** Movement of ordinary residence can create in year pressures and this will be monitored closely through social care programme board.

- **Risk of capacity to deliver changes:** The requirements of this commissioning agreement are the further changes and savings to back office and assessment processes. Capacity in zone teams may impact on the pace of delivery. This is mitigated through assurance from the Trust that operational services at the front end can be delivered in a different way.
- **Care home fees:** Council is setting (as a separate decision) a 2 year set of fees within a new banding structure for residential care which may be open to challenge. This is mitigated through a consultation process with providers throughout 2012/13.
- **Community concern:** Concern may be raised in response to implementation of the programmes of work outlined in the Annual Strategic Agreement which may affect the pace of delivery. This is mitigated through the close involvement of, and engagement with, individuals and communities.
- Acquisition process: The Trust may be acquired by another NHS Foundation Trust and this could result in distraction from delivery of this agreement. This is mitigated through close working between senior officers and the NHS; the Mayor and Councillors; NHS chairs and board members.

3. Adult Social Care – Domiciliary Care:

Question:

"How do you propose to achieve closer working with the voluntary/third sector"

Response:

The cost of domiciliary care has been reduced through the introduction of revised contractual arrangements and unified costing structure. However a review of the current contracts with providers indicates that to keep people safe the Trust is still having to arrange for the provision of a significant level of shopping and house work type services. Whilst is seems that the majority of these services are necessary to promote independence the Trust believes that safe and effective shopping and housework type services could be delivered more cost effectively through other means.

The Trust is in the process of developing proposals to take this work forward. As part of this a pilot project is being developed in the Paignton and Brixham areas; Brixham Does Care and Age UK are both involved in these discussions. Whilst the final outcome is not yet clear it is likely to include working with the voluntary sector to see if voluntary organisations could develop services, particularly around shopping, which would tie into supermarket home delivery services and, at the same time, reduce social isolation.

4. Community Alarms

Question:

"What would be the criteria for someone to receive a community alarm?"

Response:

The proposal is that an individual would normally only be eligible for a community alarm where their need for an alarm is assessed as critical or substantial (under FACS eligibility criteria) and they are unable to arrange or provide an alarm themselves and there is no one else willing and able to assist them. Circumstances in which this might apply would include:

• Providing a community alarm for up to three months while someone is undergoing a period of assessment or rehabilitation to determine their long term care needs.

- Providing a community alarm for an interim period while someone is subject to a safeguarding investigation.
- Providing a community alarm while someone is awaiting the appointment of an attorney to act on their behalf under the Office of the Public Guardian (previously known as the Court of Protection).
- When a community alarm is required as part of a of a telecare package, because an additional device (such as a smoke, falls or carbon monoxide detector) needs to be connected to the alarm, the alarm will be provided for as long as the telecare package is necessary to meet a 'critical' or 'substantial' need.

Additionally if it was agreed that an individual has exceptional circumstances which require the provision of a community alarm for longer than 3 months, then the cost of the alarm would become part of the individual's personal budget as identified by the resource allocation system. This would be subject to regular review of need.

Caroline Taylor

Phil Heywood

Chief Operating Officer and DASS Torbay Council

21st January 2013

Assistant Director Strategic Development Torbay & Southern Devon Health & Care Trust

Overview and Scrutiny: Priorities and Resources Review Panel: Feedback from Service Heads on questions raised from meetings on 15th January and 16th January 2013

Overview and Scrutiny Question	Response from Service	
Further details of the proposal to reduce the funding to Careers Southwest (what	We are currently in consultation with CSW regarding how the funding reduction will be achieved. The existing contract is intended to achieve the following outcomes:	
services will be cut? What will be the impact?)	Young People are able to make informed choices about Education, Employment and Training (EET) opportunities;	۵ ۵
	Young People are supported to overcome barriers to participation in EET and to make smooth transitions;	oth
	 Young People's participation (RPA) in Education Employment and Training is raised Young People's are supported to remain engaged in sustainable post 16 education, employment 	nent
	and training, with a particular emphasis on engagement in learning	
	There are three priorities for the service: 1. Statutory duty to complete 139a Learning Difficulty Assessments	
	 Tracking young people's destination into employment education and training Targeting vulnerable groups 	
	broadly distributed as follows:	
	 Year 9 annual reviews for transition planning with young people (SEN) ± 22K Tracking destinations/September guarantee etc 	
	Targeted Youth Support E336K	
	Early Intervention Youth Support Early Intervention Youth Support	
	We are in negotiations with CSW as to how the budget reductions will be met in accordance with the principal of minimising the impact on service delivery wherever possible	e
	We fully intend to develop a fuller integration of CSW into the Children Services Integrated Youth Service	ervice
	ensuring that efficiencies are delivered and that more effective partnership working reduces duplication whilst still improving outcomes for young people.	ation
	The solutions will include revising decision making pathways on who accesses what service at any given	ven
	time, potential co-location of staff and services, reducing duplication and ensuring effective targeting of services.	lg of
	The next meeting with CSW is scheduled for the 18 th January.	

Agenda Item 6 Appendix 2

SDC students travel Map showing the distribution by ward, of Breakdown on a ward level of attendees at South Devon College – further details of the impact on those attendees of the changes to transport funding History of the grant funding/S106 funding for transport to South Devon College	 Map showing the distribution by ward, paper copies attached Currently 800 students travel to SDC under the joint travel scheme . Students pay £260 for a 3,4 or 5 pass(which pass they are giving is determined by how often they must attend college). Students on low incomes receive their passes free. The Joint funded scheme pays for the costs of the difference between the £260 student contribution and the actual costs of the 3,4 and 5 day passes. If the Council withdrew from the joint funded scheme then 1. The 800 students would have to pay for annual bus passes from Stagecoach. Cost would depend on how many days they had to travel into college . Low income students would be able to apply to the college to access support from the low income bursary funding. 2. SDC could pay the full cost (£122k) of the subsidy of the scheme for providing the subsidized pass costs for students if they wanted the flat charging rate of £260 per student to continue. 3. There is likely to be a reduction of students travelling to SDC although difficult to predict as those on the 3 day pass may not see a large increase in their costs, neither would those who qualify for support due to low income but other students may either attend a nearer post institution or possibly not attend any institution.
Page 58 (Blue Papers)– Business Support How much does it cost to provide?	The budget in 12/13 for Business Support is approx £1.4m of which £100k is DSG funded.
Page 22 (Blue Papers)— Budget Digest Why do none of the figures on the budget digest page change over the future years? What are the external contracts? What are the associated budget reductions	The figures on the budget digest page do not change as this is a draft version and will change in the final version in March.
Housing Options What are the numbers affected by the new	Sanctuary currently have 3,015 accommodation lets, of which 2,148 are occupied by tenants on Housing Benefit.
"under accommodated" rules that come into force on 01/04/2013 for working age claimants in the Social Rented Sector	Of these 2,148 there are 389 who will be affected by the under accommodated rules; (289 will have their eligible rent reduced by 14%; and 100 reduced by 25%).
	There are a further 2,440 accommodation lets for other Social Landlords (Hanover, Magna, Sovereign, Spectrum, Tor Homes & DCH and Westcountry). Figures are not yet available as further checks are being completed converting all their addresses to our place references.

Housing Options Delinquent Loans	The 2013/2014 budget for Torbay Pound delinquent loans written off has been reduced from £55,800 to £24,600.
	At the end of 2011/2012 the potential risk to the authority stood at £31,871.72, (this was known as 'Provision for Bad Debt') to cover future delinquent loan claims from Plough & Share Credit Union. The latest figures from Plough & Share are, as at the end of October 2012, when the total loan balances outstanding were £7,726.43. Therefore the remaining funds set aside to cover future delinquencies are adequate .
	However we need to consider that there are also still some loans on which the authority pays the interest due but for the two months to 31 October 2012 the interest amount was only £155.26, this will reduce in line with the loan balances outstanding but even if it were to remain constant the annual liability would only be in the region of £900.
	And when the 2013/2014 budgets were originally set, it was considered that any surplus in the budget for Torbay Pound would act as a contingency against Bond Scheme claims.

Agenda Item 6 Appendix 3

Torbay Council: Priorities & Resources Review Panel

Briefing Note: Beach Services

When the Priorities and Resources Review Panel met on 16 January 2013 additional information was requested.

1. Page 28 (Buff Papers) shows that the £20,000 reduction in maintenance (contractors) "would mean reductions in the provision of the 5 knot markers" whereas at the meeting the Executive Head said there would be no change in the provision of the 5 know markers.

I can confirm the 5 Knot marker buoys will not form part of the reduction. There is maintenance money which we have consistently not spent over the last three years that will make up this element.

 Page 38 (Buff Papers) says "beach cleaning will not be carried out daily during this time – however TOR 2 currently provide a beach cleaning service" – clarification was sought about what beach cleaning is undertaken and by which team and whether these services will remain or cease under the proposals

TOR2 clean 5 of the 9 beaches managed by the Beach Services team with the Beach Services team cleaning the remaining which includes Meadfoot, Oddicombe, Breakwater and Shaolstone. The option appraisal for each option will include litter picking, sweeping of proms areas and waste removal from bins at the beaches not covered by TOR2.

All seaweed removal is done by TOR2 and this service remains in place.

The proposals now received from TOR2 do not touch any of the beach cleaning they undertake but will affect the level of cleaning provided to public toilets and street cleansing resumes.



Miss Adele Farrell

Stamford Court

Palermo Road

TORQUAY

TQ1 3NW

18th January, 2013

To Whom it may Concern

Dear Sir/Madam

Re: Proposed Budget Cuts to Beach Services

My sister and I operate three businesses within the Torbay area. One of these businesses is the café on Oddicombe Beach. We have traded there for the past eight years. We are also directors of the Babbacombe Cliff Railway Community Interest Company.

Both the Café and Cliff Railway are open from February half term until the end of October daily (and weekends during November and December). Our businesses and trading schedule help contribute to making Torbay become an all year round destination. We cannot aim to be a nationally competitive year round destination if are beaches are not staffed from Easter until the end of September. Visitors will simply assume our beaches are closed during this time.

Over the period we have traded at Oddicombe, ourselves and other beach located businesses (not exclusively this beach) can evidence the peak business turnover period being during the early summer months, prior to the proposed 8/10 week reduced cover period. Within our leases it states that we are obliged to open daily at Easter and from May until the end of September. Should the proposed cuts be sanctioned, the council will not be keeping its beaches staffed for much of this time.

We have many concerns regarding the proposed cuts to beach services. They will inevitably not only affect our business, but the reputation of Torbay (and its amenity) as a leading UK resort.

One our primary concerns over the loss of full time staff on our resort's beaches is the overall cleanliness of the beaches and promenades. The Beach teams clean these areas every morning: emptying bins, sweeping the promenade, updating safety notices and cleaning up after dogs etc and many more times throughout each day. Our beaches are a favourite for youngsters having beach parties. The beach teams frequently have to clear up after such parties, with rubbish, smashed glass, human excrement and occasionally needles being found. All of these are hazardous to beach users and have the potential to harm.

Hazardous waste and litter of this nature cannot be left for beach users to see, while a depleted team tries to 'do the rounds' of all the beaches throughout the day.

At Oddicombe, the beach manager plays a potentially life saving role in policing the many visitors that stray onto the closed (Little Oddicombe) area under the unstable cliffs. One of their daily jobs is to erect the barrier to separate the closed area of the beach, this barrier has to be constantly monitored due to the outgoing/incoming tide. Not having fulltime beach staff during the Summer months carries the risk of loss of life. By being aware of the risks and choosing not to police them, neglect of such areas could also leave the council publicly liable.

Part of the promenade on Oddicombe is occupied under licence by EF Language School from the beginning of June until mid August. Should the proposed cuts reduce staff on Oddicombe to just July and August this would cause us serious concern. Allowing young people (often only supervised by peers not much older) to occupy an area of the promenade where there are rules and byelaws to comply with, without any beach staff to police their behaviour, will potentially reduce the number of visitors to the beach. In the past the beach staff have frequently had to quell unruly behaviour from this area.

Retaining focus on Oddicombe, the nature of the access road and hardstanding on the beachside requires a locked gate to ensure cars do not park from March to October. The key is kept with the beach staff. With a steady stream of visitors trying to drop off and pick up (and even park) to avoid the hill from very early season, this requires diligent policing. Notwithstanding the inevitable gridlock, children and adults will be put at grave risk.

Other safety issues include the loss of first aid and lost child points on our beaches. Also, without beach staff to monitor the 5 knot buoys, dangerous boats and jet skis will be driven too quickly in proximity to swimmers.

Dogs on the beach will also become a problem. During the winter months, when dogs are allowed onto the beach, there is a significant increase in dog fouling, both on our beaches and the surrounding promenade. With no one to police the dog ban, this will continue causing potential harm to visitors to the beach, especially young children.

Should these proposed cuts be implemented, the council has no provision in place to allow concessions on the beaches for deck chairs and beach furniture, which would be lost. We have already been advised by Council officials that there is insufficient time to arrange their publicly mooted and very woolly sounding 'big society solution' in time for the coming season (which for us personally is now only four weeks away).

As directors of the Babbacombe Cliff Railway, our ethos is to 'Protect, Preserve and Promote' the cliff railway. The council has previously invested hundreds of thousands of pounds into the railway. Since taking over the operation from the council, the Babbacombe Cliff Railway CIC has continued to do the same. We cannot afford to put part of our local heritage at risk because the council are unable to keep our beaches clean and staffed.

Torbay is primarily a Seaside tourist resort which relies heavily on Visitors. The suggestion of a policy that limits our beach services to the school holiday period is either negligently short-sighted or deliberately blinkered by budget aspirations.

How can a seaside resort be neglecting its seaside? The proposed cuts will cause catastrophic damage both financially, and to the reputation of Torbay. The ramifications of the proposed savings are significantly more far reaching to the reputation and sustainability of Torbay's core industry, than relatively meagre $\pounds100,000$ saving.

As an operator, I have illustrated my concerns using my own beach as an example. Of course, every one of our beaches has its unique infrastructure, management challenges and requirements. Therefore, I expect my concerns to be viewed in the wider context of the sweeping cuts across the bay, rather than solely that of Oddicombe Beach.

Yours faithfully

Miss Adele Farrell

Agenda Item 7



Meeting:	Overview & Scrutiny Bo Council	ard Date:	24th January 2013 6 th February 2013	
Wards Affe	cted: All			
Report Title: Capital Investment Plan Update - (3rd Quarter 2012/13)				
Executive I	_ead Contact Details:	mayor@torbay.gov.uk		
Supporting	Officer Contact Details:	martin.phillips@torbay	.gov.uk	

1 <u>Purpose</u>

1.1 This report is an overview of the Council's approved four year Capital Investment Plan for the quarter ending December 2012. The report provides details of expenditure and funding of service and community assets within the Council's approved Capital Investment Plan and is a key element of meeting the Council's aims and objectives. The report also provides details of capital resources identified for 2013/14, primarily from recent Government announcements, and other sources, which will impact on the 2013/14 and future years' programmes.

2 <u>Proposed Decision</u>

Overview & Scrutiny Board

2.1 That the Board review the report and make recommendations to Council as appropriate.

<u>Council</u>

2.2 That Council notes the latest position on the four year Capital Investment Plan.

3 <u>Reasons for Decision</u>

- 3.1 Quarterly reporting to both the Overview and Scrutiny Board and to Council is part of the Council's financial management process.
- 3.2 The Capital Investment Plan forms part of the Council's annual budget setting process.

4 <u>Summary</u>

4.1 This report updates the 4-year Capital Plan Budget for 2012/13 – 2015/16 approved by Council in February 2012, adjusted for re profiling arising in 2011/12 and amended by any further revision to both projects and timing in 2012/13. It also incorporates any recent funding announcements for both 2012/13 and future years. The Plan has also been extended to incorporate the

2016/17 financial year, however as this is after both the next national and Council elections no estimates of funding will be introduced at this stage.

- 4.2 The Council has a requirement to approve prudential indicators on an annual basis which include those that relate to capital expenditure and funding. These were included as an appendix to the 2013/14 Treasury Management Strategy Report reviewed by Audit Committee in December 2012 and will be presented to Council in February 2013.
- 4.3 Under the Council's constitution the Capital Strategy and Asset Management Plan are required to be approved by Council. These were reviewed by the Priorities & Resources Panel in November 2012 and will be presented to Council in February 2013.
- 4.4 The Capital Strategy set the principles in how the Council manages its Capital Expenditure and Capital resources, including the approval of individual capital schemes. There are no significant changes proposed to this strategy for 2013/14.
- 4.5 The overall funding position of the 4-year Capital Investment Plan Budget of \pounds 71.1 million, covering the period 2012/13 2016/17, is in balance but still relies upon the generation of over \pounds 6.2 million of capital receipts before the end of the current Plan period. Of this sum £1.0 million has been received by 31 December 2012, leaving a balance of £5.2 million to be realised.
- 4.6 Of the total £71.1 million of the 4 year programme, £23.3 million is currently scheduled to be spent in 2012/13. As at the end of the third quarter actual spend and commitments (orders raised on finance system) are £14.9 million 64% of projected spend for the year.
- 4.7 The latest estimate for capital expenditure for the next financial year 2013/14 is £25.2m. This estimate is based on current approved capital expenditure. There are no additional funds to be added to the Capital Investment Plan for 2013/14.
- 4.8 It should be noted that re profiling of project spend between years can be the result of valid project management reasons such as scheme re engineering, further consultation and clarification with users or detailed tendering.
- 4.9 The Annual Capital Investment Plan review report (Council 1 Feb 2012) identified potential capital resources of £31.4million in total for the four years of the Plan period and indicated provisional allocations by type of works such as infrastructure. Since then, services have presented detailed business cases for schemes they wish to pursue and the Chief Executive and subsequently, the Chief Operating Officer have now approved funding of around £19 million for a number of specific schemes. Details of schemes approved in quarter three 2012/13 are shown at paragraph 5.10 in this report.
- 4.10 Movements in 2012/13 Estimated expenditure
- 4.11 The movements in the estimate of expenditure in 2012/13 on the Capital Investment Plan between the estimate at Quarter Two 2012/13 of £24.8m and the current estimated budget for 2012/13 of £23.3m, split by the categories of funding, are as follows:

Scheme	Variation in Q2	Change £m	Reason	
Estimate at Quarter		24.8	Capital Budget Monitoring	
Two 2012/13			2012/13 (Report 6 Dec 2012)	
	"Old" Fund			
Barton Primary	Re phased to	0.3	Budget moved from future	
Project	2012/13		years to reflect expected	
			spend in this financial year	
Brixham Harbour	Additional required in 2012/13	0.1	Additional works incurred in	
Regeneration Enhancement of		(0,1)	relation to deck strengthening	
Development Sites	Re phased to 2013/14	(0.1)	Revised cashflow on expected	
		(0, 1)	programme	
SWIM Torquay	Move part budget to 2013/14	(0.1)	Part of scheme subject to	
Princess Promenade	Moved to 2013/14	(0, 1)	tender process	
		(0.1)	Delay due to co ordination of	
Phase 3		0.4	works with banjo.	
	"New" Fund	0.1		
Schools projects	Re phased to		Revised cash flow on	
Schools projects	2013/14	(0.1)		
Cliff face stabilisation		0.1	expected programme Allocation of infrastructure	
	Additional budget	0.1		
–Manscombe Quarry and Meadfoot Sea		(0 1)	resources – to be spent in 2013/14	
Road		(0.1)	2013/14	
Disabled Facilities	Re phased to	(0.4)	Poviowed for likely timing of	
Grants	2013/14	(0.4)	Reviewed for likely timing of expenditure	
Transport Western	Re phased to	(0.1)	Scheme to proceed after	
Corridor	2013/14	(0.1)	adjacent works completed	
Connuol	2013/14	(0.6)	adjacent works completed	
	"New" Ring fe		ing	
Integrated Transport	Increased budget	0.1	'Part night' lighting funded	
Street Lighting	moreased budget	0.1	from revenue energy savings	
Colin Road Culvert	New budget	0.1	Flood Defence works at Colin	
	Now Budget	0.1	Road Paignton	
Sustainable Travel –	Re phased to	(0.3)	Review of design to match	
ferry scheme	2013/14	(0.0)	grant	
		(0.1)	9.0	
Prudential Borrowing				
Council Fleet	Re phased to	(0.2)	No purchased expected in	
Vehicles	2013/14		remainder of 2012/13	
Office Rationalisation	Re Phased to	(0.5)	Budget moved to future years	
Project	2013/14		for next phase of works	
Princess promenade	Re phased to	(0.1)	Contractor submitted revised	
- Western Section	2013/14		cash flow	
		(0.8)		
	General Capita	I Continge	ncy	
General Contingency	Re phase budget	(0.1)	Reduced expectation of usage in 2012/13	
		(0.1)		
Estimate – Quarter Three 2012/13		23.3		

Supporting Information

5 <u>Position</u>

- 5.1 The Council approved the original 4-year Capital Investment Plan Budget for the period 2012/13 2015/16 in February 2012. This plan has been subsequently updated for any further revision to both projects and timing, resulting in the latest revision attached to Annex 1. The Plan totals £71.1 million over the 4 year period of which £23.3 million relates to 2012/13 and £25.2m relates to 2013/14.
- 5.2 The purpose of this report and the Monitoring statement attached is to highlight any existing or potential issues which may affect the delivery of the major projects included in the Plan and to consider any potential effect on corporate resources.
- 5.3 Expenditure to the end of this third quarter was £10.8 million with a further £4.1m of commitments on the Council's finance system. The expenditure of £10.8m is 46% of the latest budget for 2012/13. This compares with £15 million (or 68% of outturn) for the second guarter last year.

	2009/10	2010/11	2011/12	2012/13
	£m - (%)	£m - (%)	£m - (%)	£m – (%)
Quarter One	8 – (16%)	10 – (23%)	3 – (14%)	2 – (8%)
Quarter Two	11 – (22%)	13 – (30%)	7- (32%)	4 – (17%)
Quarter Three	13 – (27%)	9 – (21%)	5 – (22%)	5 – (21%)
Quarter Four	17 – (35%)	11 – (26%)	7- (32%)	Х
Total In Year	49	43	22	23

5.4 Main Variations & Management Action

5.5 "New Funding Regime"

- 5.6 As part of the approval of the Capital Investment Plan by Council February 8th 2012 the following was approved
- 5.7 "That the approval of specific capital schemes in the Capital Investment Plan 2012/13 to 2015/16 be delegated to the Chief Executive in consultation with the Mayor, Executive Lead for Finance and Chief Finance Officer"
- 5.8 An estimate of funds was identified in the Capital Investment Plan (February 2012) for the four years of the Plan, which was provisionally allocated to a number of "priority" areas. In a number of services, requests have now been submitted for funding which has been approved by the Chief Executive and, since September 2012, the Chief Operating Officer in line with the Council delegated approval.
- 5.9 Subsequent to the initial approval funding and expenditure adjustments have been made to the four year estimate of funding
- 5.10 A summary of allocations to date over the <u>four years</u> of the Plan from this estimate of funds over four years is shown in the table below:

Scheme	Allocation Council Feb 12 £m	Allocated to Q2 2012/13 £m	Allocated In Q3 2012/13 £m	Total Un allocated £m
	(Revised)			
Employment Schemes – such as Riviera Centre investment	2.0	0.1	0	1.9
Torre Abbey – Council maximum funding pending English Heritage Grant and other income.	2.0	2.0	0	0
Princess Pier Structural Repairs – Council match funding to a bid for to the Environment Agency	1.4	1.4	0	0
Grants for both Disabled Facilities and Childrens Adaptations	3.2	0.8	0	2.4
Provision for Infrastructure Works	2.0	1.2	0.2	0.6
Improving Leisure Facilities	1.7	0.9	0	0.8
Schools – Basic Need (including school places) and capital repairs	9.6	9.4	0	0.2
Transport – Structural Repairs and Integrated Transport	6.2	6.1	0	0.1
Adult Social Care	1.0	0.1	0	0.9
Affordable Housing	0.1	0.1	0	0
Total Schemes	29.2	22.1	0.2	6.9

- 5.11 The Capital Investment Plan as at quarter three shows the approved schemes to the extent that funding has been received or confirmed. Where the value of the approved schemes exceeds the known funding, temporary prudential borrowing has been used pending the future receipt of funds, at which point the funding will be swapped. However if funding is not realised then the Capital Investment Plan will have to be reduced accordingly or alternative sources of funding allocated such as prudential borrowing.
- 5.12 Details of schemes approved by the Chief Operating Officer from the four year capital allocation in quarter three are as follows:

Scheme	Budget Approved £m	Details
Manscombe Quarry stabilisation	0.128	Repair works following landslide
Meadfoot Sea Road Cliff works	0.020	Work to stabilise rock face
Total Quarter Three	0.148	

5.13 Manscombe Quarry Stabilisation

There has been a landslip from the Quarry at Manscombe (owned by Council but rented to TCCT) which has impacted on a domestic property. The repair and restatement works required are estimated at £0.128m and the Chief Operating Officer in consultation with the Mayor, Executive Lead for Finance and Chief Finance Officer" has approved this expenditure using the provision for infrastructure works. It is expected the bulk of this work will be completed in 2013/14.

5.14 Meadfoot Sea Road Cliff works

There has been a rock fall at Meadfoot Sea Road. The cliff stabilisation works required are estimated at £0.02m and the Chief Operating Officer in consultation with the Mayor, Executive Lead for Finance and Chief Finance Officer has approved this expenditure using the provision for infrastructure works.

5.15 <u>Princess Promenade Phase 3</u> – work to enhance this area are linked with the broader <u>Princess Promenade (Western Section)</u> scheme and coordinating the works have resulted in revised projections of expenditure indicating that £0.2 m of the combined budgets have been re-phased in to 2013/14.

5.16 School Projects

Cash flow changes are required for the following schemes:

Cockington Primary Expansion - £0.040m re-profiled to 2013/14 Warberry Primary Expansion - £0.050m re-profiled to 2013/14 Roselands Primary Expansion - £0.060m re profiled to 2013/14

Re-profiling for these 3 projects is a result of further assessment of likely expenditure patterns.

5.17 <u>Transport – Western Corridor</u> – delays in other road improvements have delayed work on this scheme so £0.15m budget has been re-phased to next year.

5.18 Disabled Facilities Grants

Officers have reviewed the likely expenditure on approved grants and consider that approximately £0.5m will not be spent until next financial year. The expenditure profile of these budgets is difficult to predict since although grants

are approved by officers, the timing of expenditure is solely down to the applicants.

5.19 <u>"Old Funding Regime"</u>

Relates to the schemes in the Capital Investment Plan that were allocated to services from capital funding that originated in 2011/12 and earlier financial years.

5.20 Children's, Schools, and Families

<u>Barton Primary School</u> - \pounds 0.350m budget for this scheme has been moved to 2012/13 from 2013/14 as it is now considered that this budget will be spent in the current financial year.

5.21 Place and Resources

<u>Enhancement of Development Sites</u> - It is not expected that there will be much expenditure in this financial year so budget of £0.075 m has been moved to next financial year.

<u>Brixham Harbour Regeneration</u> - additional works, primarily on deck strengthening, require an increase in budget of £0.1 m which will be funded from a Capital Reserve.

<u>SWIM Torquay</u> – the Council's contribution is linked to a larger scheme which has experienced some delays in tendering so $\pounds 0.08$ m budget is now transferred to 2013/14.

5.22 "New" Ring fenced funding

<u>Colin Road Culvert Replacement</u> - The Council successfully bid for £0.074 m from the Environment Agency for Flood Prevention work to Colin Road Culvert in Paignton. It is planned that the work will be carried out in the current financial year.

<u>Street Lighting – Energy Efficiency Improvements</u> – The Council has previously received funds from central government via a company called Salix to implement schemes to reduce carbon and energy usage. £0.1m will be used to support improvements to street lighting. The ongoing revenue savings will be used, in part, to repay Salix for the cost of these works.

<u>Sustainable Transport Fund – Ferry etc.</u> – Designs for this scheme are being reviewed to fit with available grant. As a result expenditure is delayed and $\pounds 0.3m$ has been re-phased to 2013/14.

5.23 Schemes funded from Prudential Borrowing

5.24 <u>Torre Abbey Pathway £0.050 m</u> - A scheme to improve pedestrian access to Torre Abbey Mansion and the Riviera International Conference Centre has been approved, with funding from a number of sources including prudential borrowing, reserves and external contributions.

- 5.25 <u>Office Rationalisation project</u> the latest phase of the project is coming close to completion with Roebuck house now vacated by Council staff. Handover of the vacant building to the landlord will take place in quarter four 2012/13. The budget has now been re profiled to move £0.5m into future years pending the next phase of the project being assessed.
- 5.26 <u>Council Fleet Vehicles</u> there is no further expenditure on vehicles expected in quarter the four 2012/13 therefore the last approved allocation of £0.250m has been moved to future years.
- 5.27 <u>South Devon Link Road</u> The total cost of the scheme has now been revised up by £2.1m to reflect the Council's share of the external contributions due from developers in the area. Council in December 2012 approved a reporting setting appropriate rates for development to help fund this share. Any shortfall will have to be funded by the Council, potentially by an increased level of prudential borrowing which would have a future revenue budget impact.

5.28 General Contingency

Currently there are no major potential variations in the Capital Investment Plan and consequently it is unlikely that the contingency will be required this financial year so £0.050m budget has been moved to 2013/14.

6 Potential Schemes 2013/14

- 6.1 The latest estimate for capital expenditure for the next financial year 2013/14 is £25.2m. This estimate is based on approved capital expenditure. At present there isn't any additional funds to be added to the funds available for the Capital Investment Plan. There are however a number of potential schemes that could be presented for approval over the next year from the approved capital allocation, new prudential borrowing schemes or schemes funded from earmarked capital receipts. If approved these schemes will then be added to the Capital Investment Plan.
- 6.2 These potential schemes are shown in the table below:

Scheme	Cost £	Funding
Innovation Centre - White Rock	£2.0m	Unsupported borrowing
Council, in principle, approved project pending acceptable business case and approval of European funding	£0.5m	New Growth Points Grant
<u>Parking Bays</u> Construction of parking bays at a number of locations in Torbay.	£0.030m	Capital Investment Plan allocation
<u>Cycling Track – Clennon Valley</u> Report due to be presented to Council to support a £1.6m scheme for a cycling circuit part funded by British Cycling	£0.8m	Unsupported Borrowing
<u>Riviera Centre</u> Repair and improvements to building and equipment to ensure Centre can continue to operate	£0.9m	Capital Investment Plan allocation
<u>TCCT – Cockington Village</u> Match funding to an external bid for works to the estate at Cockington including the Linhay.	£0.250	Unsupported Borrowing
<u>Harbours – new Pontoons</u> Report due to be presented to Council to support the construction of additional pontoons for mooring	£0.8m	Unsupported Borrowing
Employment Fund Report due to be presented to Council on the potential use of the New Growth Points grant to provide a fund to support job creation.	£0.7m	New Growth Points Grant
<u>Torquay Town Hall car park</u> Report due to be presented to Council on the potential development of the Car park site and any cost and income implications for the Council	TBC	Capital Receipts

7. Income Monitoring

7.1 The funding identified for the latest Capital Investment Plan budget is shown in Annex 1. This is based on the latest prediction of capital resources available to fund the budgeted expenditure over the next 4 years. A summary of the funding of the Capital Investment Plan is shown in the Table below:

	2012/13	2013/14	2014/15	2015/16	2016/17	Total @ Q3 12/13	Potential Funds	Total Funds 4 yrs
	Α	В	С	D	E	F	G	Н
Funding	£m	£m	£m	£m	£m	£m	£m	£m
Supported Borrowing	1	0	0	0	0	1	0	1
Unsupported	6	8	5	8	5	32	(9)	23
Borrowing								
Grants	15	13	4	0	0	31	10	41
Contributions	0	1	0	0	0	1	3	4
Reserves	0	1	0	0	0	1	0	1
Revenue	0	0	0	1	0	1	0	1
Capital Receipts	1	2	0	0	0	3	3	6
Total	23	25	9	9	5	71	7	78

Notes to Table:

Column F –reflects the Capital Investment Plan as at quarter three 2012/13 and shows the approved schemes to the extent that funding has been received or confirmed. Where the value of the approved schemes exceeds the known funding, temporary prudential borrowing has been used pending the future receipt of funds, at which point the funding will be swapped.

Column G – reflects the balance on the four year Capital Investment Plan that has not yet been allocated and the expected funding sources that have not yet been confirmed. When funding is confirmed the use of temporary prudential borrowing will be reversed.

7.2 Capital Receipts

The Council has received £1.0m capital receipts in the year to date with a few other disposals including proceeds from recent auction disposals "in the pipeline". All previous receipts prior to 2012/13 had been utilised to fund capital expenditure in 2011/12 so the balance of receipts at the start of the year was nil, leaving a target of £3.2 million over the four years of the Capital Investment Plan.

However the anticipated total resources of £31.4 million used at the Annual Review of the Capital Investment Plan included an assumption of a further £3 million from potential capital receipts; therefore the total target for capital receipts is £6.2 million by 2015/16. Allowing for capital receipts received so far, the remaining target is currently £5.2 million.

The total of over £5m is challenging. However within this total there are a number of expected individual receipts that are individually significant including the Oldway Estate, Brixham Town Square (Tesco) and the old Paignton Library. It is still anticipated that successful marketing of the earmarked sites and the remaining assets on the approved disposal list, along with any other major developments on Council owned land such as the potential Torquay Town Hall car park development, will eventually generate sufficient receipts to meet the overall sales target. The Council's Asset Rationalisation Board encourages

services to identify surplus assets for disposal and to generate resources to fund investment in the remaining assets.

7.3 **S106 Contributions and Community Infrastructure Levy**

To the end of quarter 3 in 2012/13, invoices to a total of \pounds 0.170m from S106 income for (non housing) capital purposes were raised to developers. When these funds are received they will be used to support the current funding allocations in the four year Capital Investment Plan and not allocated to new schemes.

7.4 The total cost of the <u>South Devon Link Road</u> scheme and the level of capital income as now been "grossed" up by £2.1m to reflect the Council's share of the external contributions due from developers in the area. Council in December 2012 approved a reporting that set appropriate rates for contributions for new development to help fund this share. However, as the contributions are not guaranteed, this income target has been shown as being initially financed from prudential borrowing pending the receipt of the contributions.

7.5 Grants

Since the last Capital monitoring report plan was approved by Council in September 2012 some additional grants have been notified:

Additional 2012/13 capital grant of £0.236m for Disabled Facilities Grants. This is an unringfenced grant which can be used in future years. It will initially be used to support the allocations in the four year Capital Investment Plan and not allocated to new schemes. This is an unringfenced grant although it is intended to support disabled facility grants.

£0.253m capital grant from Dept for Education for Early Education for Two Year Olds has been notified. This is an unringfenced grant which can be used in future years. It will initially be used to support the allocations in the four year Capital Investment Plan and not allocated to new schemes. This is an unringfenced grant although it is intended to support implementation of early education for two year olds.

7.6 In addition as part of the 2013/14 local government finance settlement a number of capital grants have been confirmed.

Govt Department	Grant	2013/14 £m	2014/15 £m
Dept for Transport	Integrated Transport	0.971 *	-
	Highway Capital Maintenance	1.161 *	-
	Additional Highway Maintenance	0.211	0.113
Dept of Health	Community Capacity	0.445 *	0.455 *

Some of these grant allocations, (marked * above), were estimated and included as part of the resources for future years as part of last year's annual Capital Investment Plan review so they <u>do not</u> represent additional resources to be added to the Plan, but confirmation of the grants from the respective central government department.

This additional highways maintenance grant, which is an unringfenced grant will be initially used to support the allocations in the four year Capital Investment Plan and not allocated to new schemes.

7.7 Announcements for 2013/14 are due for education and Disabled Facilities Grants, but as the time of writing this report these have not yet been announced.

8. <u>Prudential Indicators</u>

- 8.1 The Council set its Prudential Indicators and monitoring arrangements for affordable borrowing in February 2012. The Authorised Limit for External Debt including long term liabilities (the maximum borrowing the Council can legally undertake) and the Operational Boundary (the day-to-day limit for cash management purpose) are monitored on a daily basis by the Executive Head of Finance and reported to Members quarterly.
- 8.2 The limits are as follows

Authoris	sed Limit	£192 m
Operation	onal Boundary	£173 m

External Debt, and long term liabilities, such as the PFI liability, as at end of December 2012 was £163 million. No borrowing, or repayment of borrowing, was undertaken during the third quarter of 2012/13. (*Note: In the first week of January, as part of the Council's approved treasury management strategy to reduce the level of external borrowing, £1.4m was repaid to the PWLB reducing the level of external debt and long term liabilities to below £162m*). The current level of debt is within the Operational Boundary and the Authorised Limit set for the year. No management action has been required during the quarter.

8.3 The Council's capital expenditure has an overall positive impact on the Council's Balance Sheet. The majority of expenditure in the Capital Investment Plan is on the Council's own assets which will therefore increase the value attached to the Council's fixed assets. This also applies to investment in assets funded from borrowing where the increase in asset value will exceed any increase in the Council's long term liabilities. As at 31 March 2012 the Council's "Non Current Assets" were valued at over £320 million. (Note when Council schools transfer to Academy status the value of the asset is removed from the Council's balance sheet, however the Council remains liable for any outstanding borrowing or other long term liability in relation to the asset being transferred).

9 Possibilities and Options

Council could consider reducing the Capital Investment Plan to reflect any potential reduction in capital receipts or other capital resources.

10 <u>Consultation</u>

Where appropriate individual capital schemes have public consultation and negotiation with stakeholders.

11 <u>Risks</u>

That capital receipts, other capital contributions such as S106 and Community Infrastructure Levy and future year grant allocations will be not be received to support the plan.

The contingency is approximately 1.6% of total planned expenditure on a total programme of £69 million. There could be inflationary cost pressures on the programme thus increasing expenditure.

<u>Appendix</u>

Annex 1 Capital Investment Plan Budget 2012/13 - 2016/17 (Jan 2013)

							Revised 4-ye	Revised 4-year Plan Jan 2013		
	Actuals & Commitments 2012/13 Qtr 3	Previous (Q2) 2012/13	2012/13 Q3 Adjustments	New Schemes 2012/13	Total 2012/13 Revised	2013/14	2014/15	2015/16	2016/17	Total for Plan Period
	£'000	£'000	£'000	£'000	£'000	£'000	£,000	£.000	£'000	£.000
Old Funding Regime (pre 12/13)										
Adults & Resources Mental Health Care Initiatives	0	22	0	0	22					
Various ICT Improvements	50	53 75	00		53					0 0
Childrens, Schools & Families	0	67	D	D	6					
Asbestos Removal	4	14	0	0	14	5				
Barton Primary Cap Project	1,559	1,657	35	0	2,007	2, 050	140	50		0 4,247
Capital Repairs & Maintenance 2011/12	109	299			299					
criticateris Centres Combe Pafford Construction Workshop	24	00 01			50 10					
Curledge St - Remodelling	791	785		0	785	30				
Education Review Projects	-18	33	:	0	20	300				
EOTAS Halswell House	°,	2	0	0	2					
Foxhole Community Multi Use Games Area	32	27	4	0	31	0				
Foxhole Schools - Amalgamation	2	43	0	0	43					
Minor Adaptations Childcare	85	82	13	0	95	0				
My Place Parkfield	76	56	0	0	56					
Oldway Primary Disabled Changing Rooms	37	43	2	0	45					
Paignton Community Sports College - Astroturf pitch	33	£	0	0	-	0				
Paignton Community Sports College Mobile Repice 14-19 Project	136	232			232					
Preston Primary - ASD Unit	717	863	0	0	863	16				
Primary Places 2011/12	ς Γ	87	(26)	0	61	0				
Roselands - Remodelling	19	0	~	0	19	0				
School Security	9	14		0	14					
Short Breaks for Disabled Children	44	39		0	39					
	0	32		0	32	0				
Torquay Community College Re-build (Building Schools for the Future)	(179)	256			256					
Westlands 14-19 Project	403	461	0		461					
Youth Modular Projects	0	51	0		51					
	3,907	5,145	349	0	5,494	2,746				
			•		•	i				
Bappacombe Beach Road		⊃ ·								
Barton Gas Safety Works	0 (- 1	(1)		0 0					
					∍ :					
Barton Playing Fields	12	11	0		11					
Cliff Stabilisation	4	0	0	0	0	0	0			0
Enhancement of Development sites	ю 	75	(75)	0	0	150				
Former B&Q site Torre (24 units)	0	0	0	0	0	858				
Haldon Pier - Structural repair Phase 1/2	155	815	0	0	815	250				
Harbour Bxm Development Phase 1&2 (Quay & Buildings)	181	231	100	0	331					
Highway Capital Maintenance annual programme	0	0	0	0	0					
Integrated Transport programme	432	545	0	0	545	0				
Housing - Advances Budget to be allocated	0	27	0	0	27	75				
NGP - Great Parks Access	25	66	(20)	0	46	42				
NGP - HCA Match Land Acquisitions	24	591	0	0	591	72				
NGP - Strategic Cycleway	21	187	0	0	187	0				
NGP - Torbay Innovation Centre Ph 3	0	0	0	0	0	496				
NGP - Windy Corner Junction	0	1	0	0	4					
Paignton Geoplay Park	139	131	0	0	131	0				0
Sanctuary HA - Hayes Road	0	0	0	0	0	250				0
Sanctuary HA - Raleigh Ave (4 units)	0	16	0	0	16	0				0
						:				
anctuary MA - Royal Standard Hele Rd (2 Units)	9	0	0	0	0	30				0

Agenda Item 7 Appendix 1

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Annex	

							Revised 4-yea	Revised 4-year Plan Jan 2013		
	Actuals & Commitments 2012/13 Qtr 3	Previous (Q2) 2012/13	2012/13 Q3 Adjustments	New Schemes 2012/13	Total 2012/13 Revised	2013/14	2014/15	2015/16	2016/17	Total for Plan Period
	000, 3	000, 3	000,3	000,3	000,3	000,3	000, 3	000,3	000, 3	000, 3
Sovereign HA - Beechfield (102 units) Torbay Enternrise Project	4 C	0 0	0		00	140	0			
Vestcountry HA - Preston Down Road (12 units)	7			000	0	25	0			50 0 0 202
Public Health	0c0,1	2,114	4		2,118	0,040			0	
Insulation Scheme Private Sector Renewal	82	30	(20)	0 0	10	20	0 0	0 0		0 0 170
	82	200		0	152	48				
	5,089	8,194	305	0	8,499	6,637	224	50		0 15,410
New Funding Regime (12/13 onwards)										
Childrens, Schools & Families										
Capital Repairs & Maintenance 2012/13 Cockington Primary expansion	38 152	240	(40)		240 215	150 2.240	100	100	<u>, o</u>	0 590 3.500
Ellacombe Primary expansion	-	0			0	0				
Mayfield expansion Roselands Primary expansion	1,061	1,309	Υ.		1,309 69	20	0 4		0	
Schools Access	63	86	2	0	86	0				86
Torre CoE Primary expansion Warberry CoE Primary expansion	42	85 439	(50)		85 389	800	550 21	15 0	2	0 1,450
Whiterock Primary expansion		0			0	0				
Place & Resources	1,578	2,555	(150)	0	2,405	4,925	2,277	160	0	0 9,767
Affordable Housing	0	0	0	0	0	145	0			
Flood Defence schemes (with Env Agency)	1 0				0	0 0				
Livermead Sea vvali structural repair Manscombe Quarry Cliff stabilisation		00	0		352 38	06				
Meadfoot Sea Road Cliff stabilisation	0		0	20	20	0		0		20
Oldway Estate works Pairnton Community Library	0 5		0 0	0 0	0 0	400	0 0		0 -	
Princess Pier - Structural repair (with Env Agency)	0	0			0 0	0	1,85			
Princess Promenade Phase 3	0	200	(10(100	100	0			0 200
Kiviera Centre renewal Social Care - Hollacombe CRC	63	138 60	0 0	0 0	138	0 0				
SWIM Torquay - improve facilities	15	100	(8)		20	580				
Torre Abbey Renovation - Phase 2	3,900	2,969			2,969	1,237				0 4,206
Transport Gateway Enhancement	40	100	0 0	0 0	100	0		0000	0 1	
i ransport integrated i ransport schemes Transport Structural Maintenance	560	333 840		10	333 940	6/0 840	840			
Transport Western Corridor	0	250		0	100	150				
	4,711	5,342	(420)	248	5,170	4,117	3,420	1,460		
rublic Health Disabled Facilities Grants	306	1,056	(425)	0	631	425		0		
	306	1,056	(425)	0	631	425	0			0
Govt Dept Non-ringfenced grants to be allocated to Projects	0	0	(253)	253	0	253	0	0		0
	A FOF	8 063		504	900 0	0 7 J D	5 697	1 620		0 JE 313

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							Revised 4-year Plan Jan 2013	Plan Jan 2013		
	Actuals & Commitments 2012/13 Qtr 3	Previous (Q2) 2012/13	2012/13 Q3 Adjustments	New Schemes 2012/13	Total 2012/13 Revised	2013/14	2014/15	2015/16	2016/17	Total for Plan Period
	£''000	£000	£,000	000, 3	£'000	£''00	£,000	£000	000, 3	£'000
New Ring Fenced or Specific Funding (12/13)										
Adults & Resources										
Corporate Telephony System	0 0	205	0	0 0	205	00	0 0	0		205 205
Childrens, Schools & Families	D	907 9	2	2	2	2	Þ	5		4
Devolved Formula Capital	740	576	00	00	576 576	500	00	0	0	1,076
Place & Resources	740	9/6	D	D	9/6	0000	D	D		
DfT Better Bus Areas	27	115	(20)	0	65	450	0	0		515
DfT Local Sustainable Transport Fund (Ferry/Cyde) Todowi Laisura Canton - Attractural consist	10	900	(300)	0 0	600	595	295	0 0	0 0	1,490
Transport Structural Maintenance		0			0	0	0 0	0		-
Env Agency - Colin Road Culvert Replacement	0	0	0	74	74	0	0	0		
TCCT - release of land at Occombe Cross	0	0	0	65	65	0	0	0		
	581	1,559	(350)	139	1,348	1,045	295	0	0	2,688
	1,321	2,340	(350)	139	2,129	1,545	295	0	0	3,969
السيامسونيا المستمسين وملمسمه										
ומתבוונמו הסוו סמווום סרובוובס										
Place & Resources Beach Huite Acruisitions (Broarleande)	C	001	C	C	100	c	C	c	C	
council Fleet Vehicles	91	341	(250)	0 0	91	250	0 0	0	> 0	341
Empty Homes Scheme	0	0	0	0 0	0	75	200	225	0	500
Omice Rationalisation Project Pri 2 - Project Remainder On Street Parking meters	1,267 38	2,546	(nne)	0	2,046	0	0 0	0	0 0	2,546
rincess Promenade (Western Section) Repairs	525	2,066	(100)	0	1,966	600	0	0	0	2,5
South Devon Link Rd - Council contribution Torre Abbev Pathwav	(11)	0 0	0 0	0 05	0	4,822	2,147	7,324	4,700	18,9
	1,912	5,294	(850)	50	4,494	6,247	2,347	7,549	4,70	25,337
	1,912	5,294	(850)	50	4,494	6,247	2,347	7,549	4,700	25,337
Contingency										
General Capital Contingency	0	51	(51)	0	0	1,080	51	0	0	1,131
	0	51	(51)	0	0	1,080	51	0	0	1,131
TOTALS	14,917	24,832	(2,194)	069	23,328	25,229	8,614	9,219	4,700	71,090
CAPITAL INVESTMENT PLAN - QUARTER 3 2012/13 - FUNDING										
Supported Borrowing		1,048	0	0	1,048	207	0	0		4 1 1
Unsupported Borrowing Grante		6,196	(780)	158 327	5,574 14 486	8,712 12 968	4,530	8,899 05	4,70	32,4
Contributions		327	(159)	42	210	700	25	0		
Reserves		274	66	30	403	789	51	0	0 0	1,2
revenue Capital Receipts		40 2,030	0 (596)	33	140 1,467	1,778	59	0		640 3,304